

## **BSAACT COMMITTEE MEETING**

**16 OCTOBER 2019 - 7 PM**

**Venue: CSCC - Woden**

**Meeting opened: 7.02 pm**

**In attendance: Mark O'Neill, Leigh Condon, Nick Payne and Loraine O'Bryan**

**Apologies: None**

**1. Minutes of the previous meeting: Leigh Condon moved that the minutes of 18 September 2019 be accepted, seconded Nick Payne - carried.**

**2. Correspondence: The Secretary informed the meeting that the following correspondence had been received:**

- I. Email dated 3 October 2019 from CSCC in relation to both catering and venue for BSAACT's Presentation night.**
- II. Email from Nick Payne to committee regarding a suitable computer for the Association.**
- III. Email from Secretary to David Spooner with a request to put both last year's AGM Minutes on BSAACT's website plus the agenda for the forthcoming AGM.**

**3. Financial Report: The Acting Treasurer, Leigh Condon, reported that there was a balance of \$3958.25 in the Association's Working Account and \$6105.75 in the Business Access Account. He reported that no ACT Government Grants had been received for the last 2 years and that a considerable amount of funds had been required to replace perpetual trophies. A copy of the Acting Treasurer's Report is attached to the minutes. Nick Payne moved that the Financial Report be accepted, seconded Loraine O'Bryan - carried.**

**4. Competition Director's Report: Leigh Condon gave an overview of his report to committee including his initiative to introduce a different form of Speed Billiards for the Spring to encourage new players to take up billiards. The Competition Director's Report is attached to the Minutes.**

**5. Business Arising:**

**a. ACT Sport and Recreation Grants: The Acting Secretary sought approval from the committee to apply for the following:**

- I. Operational Grant Funding (to assist with some of the expenses of managing the Association such insurance, phone, purchase of a new computer, office supplies etc.**
- II. Development Grant funding to assist purchase equipment such as portables tables that can be used at schools etc to introduce juniors to the game and relevant equipment.**
- III. Women's Sport and Recreation Participation and Leadership Program to enable the acting Secretary to undertake Certificate IV in Business Governance.**

**Mark O'Neill moved that the Acting Secretary prepare grant applications for the above once the ACT Government Grants opened, seconded Nick Payne - carried.**

**b. There was a brief discussion regarding the proposal to be put forward at the AGM to have more members involved in the management of the Association. It was felt by committee that having more members involved could only benefit BSAACT's membership.**

c. Leigh Condon had been undertaking the Treasurer's job for quite some time and requested assistance to set up MYOB to make his job less time consuming. Nick Payne volunteered to assist Leigh.

d. BSAACT's website was briefly discussed and Nick Payne offered to contact David Spooner to see if David would like some assistance with particular tasks associated in maintaining the website. Mark O'Neill also suggested that the Acting Secretary forward the July, August, September and October minutes to David for placement on the website.

e. Notices informing members of the 2019 AGM on 30 October at CSCC-Woden had been sent by email with the exception of a few who have not updated their details. David Spooner had placed the proposed new Constitution on our website.

f) The committee was in agreement that the Association's Presentation Night would be held CSCC Jamison in the Catchpole Room. Quotes for finger food for the event had been received and the Acting Secretary was requested to confirm both the booking of the room and to organize catering. Leigh Condon moved that \$1,000 be allocated for catering, seconded Nick Payne - carried.

**6. Other Business:**

1. Club person of the Year. A unanimous decision was made in relation to the Club Person of the Year but details until that time would not be made public so the name of the successful person will not appear in the minutes.
2. It was suggested that as the Association's printer needed a service that contact be made with David Spooner in this regard to see if he could spare the time to assist.
3. Registration Day reminders would need to be undertaken with notification that there would be a cut off time for payment of fees to allow the Competition Director sufficient time to organize draws.

Meeting closed at 7.53

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